



Microsoft InfoPath 2007 Intermediate

1.0 Getting Started with Forms

- 1.1 Choosing a Form
- 1.2 Form Tasks
- 1.3 Creating a New Form
- 1.4 Searching For Templates

2.0 Designing a Form

- 2.1 Using the Design a Form Window
- 2.2 Using the Design Tasks Task Pane
- 2.3 Setting the Layout
- 2.4 Using the Tables Toolbar

3.0 Working with Basic Forms

- 3.1 Opening a Form
- 3.2 Understanding the Form
- 3.3 Entering Data
- 3.4 Saving your Form

4.0 Finishing your Form

- 4.1 Adding Controls
- 4.2 Control Name Usage
- 4.3 Using Data Sources
- 4.4 Switching Controls
- 4.5 Running the Design Checker
- 4.6 How to Protect a Form
- 4.7 Using Security Levels
- 4.8 Testing a Form
- 4.9 Publishing to a Shared Network Folder

5.0 Printing and Viewing Forms

- 5.1 Opening the Views Task Pane
- 5.2 Creating a View
- 5.3 Choosing a View
- 5.4 Creating a Print Version

6.0 Using Print Preview & Printing a Form

- 6.1 Opening Print Preview
- 6.2 Using the Print Preview Toolbar
- 6.3 Use the Zoom Feature
- 6.4 Navigating Print Preview
- 6.5 Print Commands
- 6.6 Setting Printer Options
- 6.7 Copies and Page Ranges